

## Employment Opportunity

<b>Date:</b> January 13, 2022	<b>Bulletin No.</b> 21-22 101
<b>Position &amp; Assignment:</b>	
<ul style="list-style-type: none"> <li>• 2 – Educational Assistant – 6.0 hours/day term until June 29, 2022</li> </ul>	
<b>School:</b> Collège Lorette Collegiate	<b>Closing date:</b> Thursday, January 20, 2022
<b>Start Date:</b> Immediate	

The following skills and experience are required:

- First Aid and CPR Certificate(s)
- Valid drivers license and use of personal vehicle is required in order to transport specific students to and from campus
- Fluency in both official languages (French & English) written and oral is an asset
- Good communication, observation and documentation skills
- Demonstrated ability to work independently and as part of a team
- Demonstrated ability to follow program guidelines and Individual Educational Plans
- Demonstrated ability to help children focus and control their emotions
- Demonstrated proficiency in the use of personal computers and related software applications
- Previous experience working with students with severe physical/developmental disorders/behavioral
- Willingness to assist with toileting and self-care needs
- WEVAS or other Non-Violent-Crisis Intervention training is preferred
- Previous Educational Assistant experience is preferred
- Preference will be given to those who are currently enrolled in or having completed an Educational Assistant Diploma or willing to undertake the divisionally offered Educational Assistant Development Program.

Interested candidates are invited to submit a cover letter and resume, along with three (3) references on or before 4:00 pm on the closing date listed above to:

Yvan St.Vincent, Principal  
 Collège Lorette Collegiate  
 Email: [yvan.stvincent@srsd.ca](mailto:yvan.stvincent@srsd.ca)

**Note:** We thank all applicants for their interest, however, only those selected for an interview will be contacted.

*Seine River School Division welcomes diversity in the workplace and encourages applications from all qualified candidates, including women, aboriginal peoples, people with disabilities and racial minorities.*