



POLICY:

REGULATION: JHCD – ADMINISTERING MEDICATION TO STUDENTS

EXHIBIT:

Seine River School Division has developed a continuum of supports in order to provide a safe school environment and yet meet the diverse needs of all students. Health and medical interventions, including the administration of medication to students, may be necessary to meet the health needs of a student.

Non-prescription medication will not be administered by staff, nor will students be allowed to self-administer non-prescription medication while at school.

Seine River School Division will permit staff members to administer prescribed medication to a student if the following conditions are met:

- When medication is required for less than 14 days, the parent (or legal guardian) provided the school with a completed "Authorization for the Administration of Medication" form. This form contains the following information: dosage, time of day to be administered, method of administration (directions) and signature of parent(s)/legal guardian and prescribing physician.
- When prescribed medication is required for more than 14 days, an Individual Health Care Plan must be completed in addition to the above procedures.
- Staff designated to administer medication must complete the "Medication Administration Record" as the medication is administered.
- When an older student self-administers prescribed medication, an Individual Health Care Plan is not required. However, an Emergency Response Plan is required. As well, the school must be provided with a completed "Authorization for the Administration of Medications" form which is completed as previously described.

APPROVED:

REVISED: November 25 2003

SOURCE:

OTHER REFERENCE: JHCD Exh 1 – 5

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