



**POLICY:** JGD STUDENT SUSPENSION

**REGULATION:**

**EXHIBIT:**

Suspension is defined as a “temporary stopping of a pupil’s right to attend class by someone having authority to do so”. The following procedures apply:

1. The principal of any school may suspend a pupil who persists in conduct which the principal deems injurious to the welfare of the class/school; this suspension cannot exceed a period of one week unless specifically approved by the Superintendent.
2. A pupil may be suspended by the Superintendent for documented reasons for a period not exceeding six weeks.
3. Every case of suspension must be covered immediately by a report in writing to the Superintendent setting out:
  - a) the name of the pupil
  - b) the period of suspension
  - c) the acts or conduct for which the said pupil was suspended
4. The principal shall report to the Superintendent, who in turn, shall notify the local trustees.
5. In every case of suspension, the principal shall immediately contact the parent or guardian, and then send a notice of the suspension with a statement of the cause.
6. The Board of Trustees may review any suspension and may revoke, amend or vary the same as it may see fit.

APPROVED:

REVISED:

SOURCE: Policy 4.6

OTHER REFERENCE:

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