



POLICY: EEA STUDENT TRANSPORTATION

REGULATION:

EXHIBIT:

The Seine River School Division is committed to providing transportation to eligible students in a safe, efficient and effective manner.

Eligible Students:

As per the Public Schools Act, section 43 (1), 'in all cases where transportation of pupils is required, it shall be provided for those pupils who would have more than 1.6 kilometers to walk in order to reach school, and, further, provision for transportation from home to school shall be made regardless of distance for those pupils who are unable to walk to school because of physical or other handicaps.'

The Seine River School Division provides additional transportation eligibility criteria: Transportation is provided for K-4 pupils that have more than 0.8 kilometers to walk in order to reach school.

General Procedures

1. Upon enrolment to a Seine River School Division school, a transportation application is to be completed by the parent. Based on this application, the Transportation Supervisor has the responsibility for the initial assignment of a student to a bus route after reviewing existing routes and available spaces. Depending on the situation, the timing of the request and the extent of potential route adjustments, this process may take several days. Bus route numbers, pick-up location and estimated pick-up time will be provided to the parents.
2. Transportation is generally provided to and from one designated stop per family every day. This designated stop can be a child-care, but it must be a consistent location and on an existing route.
3. Routes and stops will be reviewed and established annually. Stops will generally not be more than 0.5 km walking distance from the eligible student's home. Routes and stops will be established considering student and bus safety, road accessibility and route efficiencies.
4. Special requests outside of the above guidelines may be made to the Transportation Supervisor. Requests will be reviewed taking into account the following:
 - a) Safety of students
 - b) Consistency of requested change
 - c) Space on existing buses and routes
 - d) Additional ride time for students

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SOURCE:

OTHER REFERENCE:



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Special requests for changes to pick-up and drop-off locations must be given to the Transportation Supervisor at least 48 hours in advance and be limited to one additional location on the same route - ie. one alternate address.

5. Transportation may be provided to students attending a non-designated school (school-of-choice) or to non-eligible students on a 'space available' basis and on an existing route. This type of transportation service will be reviewed on an annual basis.
6. Only the Transportation Supervisor can approve assignment or re-assignment of transported students to another bus. The principal or the parent must make the necessary arrangements with the Transportation Supervisor at least three days before a request is to be effective.

In Case of Emergencies

Should the Transportation Supervisor or designate be unavailable, principals or their designate may make necessary arrangements to accommodate the transportation needs of students in special circumstances. These arrangements must be reported to the Transportation Supervisor as soon as possible afterwards.

Students with Special Needs and Medical Problems

The principal and Student Services will advise the Transportation Supervisor of all special attention that may be required for transported students with special needs and medical problems.

The Division reserves the right to give special consideration to transportation of individual students in exceptional circumstances.

Bus Ridership

Bus Evacuation drills are completed for all students twice per year.

Schools will have transportation safety plans for student/bus arrival to and departure from school.

In-lieu of Transportation

A transportation allowance may be provided to the parent of an eligible student in situations where it is not feasible, practical or economical to provide transportation service. The allowance will be equal to the provincial transportation grant received by the Division. The Transportation Supervisor, in consultation with the Secretary-Treasurer will process these situations as they arise.

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