



POLICY:

REGULATION: JHCE – FIRST AID TO STUDENTS

EXHIBIT:

Schools are responsible to ensure that their first aid kits are properly stocked at all times:

The following procedures apply in the case of an accident to a pupil:

1. In the case of accident or illness which, in the opinion of the principal, requires immediate medical care, first-aid shall be rendered. The parents shall be notified if possible for further direction. If the parents cannot be reached immediately, the principal shall have the authority to call a private ambulance, if he/she deems it necessary. The parents shall be notified of such action as soon as possible thereafter. The cost of the ambulance shall be the responsibility of the parents.
2. In the case of a minor accident, first-aid shall be rendered and the patient kept under observation. If there is any doubt as to the ability of the pupil to walk, the principal shall obtain transportation for the pupil and send him home. The parents must be advised immediately.
3. The principal must ensure that one of the parents or some other responsible person is at home to look after the pupil if a pupil is to be sent home after an accident. If the parent is not available, it may be possible to secure the assistance of a neighbor or friend.
4. When a serious accident occurs, an accident report in duplicate shall be made out. One copy of this report shall be forwarded to the office of the Superintendent the same day; the other copy will remain on the school files. Copies will be forwarded by the Superintendent.
5. If an accident occurs as a result of conditions at the school which can be corrected, it shall be the responsibility of the principal to remedy the situation or to report the conditions to the Superintendent.
6. Under the Public Schools Act, the School Division is responsible for accidents resulting from negligence of the district or misconduct on the part of trustees or employees.
7. Accident insurance.

APPROVED:

REVISED: November 12 2003

SOURCE:

OTHER REFERENCE:

Page 1 of 1

White – Index
Green – Exhibits

Buff – Policies
Yellow - Regulations