



POLICY:

REGULATION: JECA ADMISSION OF RESIDENT STUDENTS

EXHIBIT:

1. STUDENTS

1.1 Definitions

1.1.1 Resident Student – General Definitions:

A resident student is one who is defined under the Manitoba Public Schools Act, Section 1, which defines a resident student as a pupil:

- a. whose parent or legal guardian, with whom the student resides, is a resident therein, or
- b. who has attained the age of 18 years and is a Canadian citizen or landed immigrant resident therein, or
- c. who, by reason of being dealt with under any provision of The Child and Family Services Act or the Young Offenders Act (Canada) becomes a resident therein, or
- d. who is designated in writing by the Minister of Education as a resident therein.

1.1.2. School-Age Resident Student

“A school age resident student” means as defined in 1.1.1. who:

- a. will be at least five years of age by December 31st of the school year in question
- b. will not have reached his/her 21st birthday by the opening day of the school year or semester in question

1.1.3. Out-of-Catchment Student

In Seine River School Division, an out-of-catchment area student means a resident student who lives outside of the designated area serviced by a school and the bus route established for that particular school.

1.1.4. Non-Resident Student

A non-resident student is one who is a resident pupil in another Manitoba school division and who qualifies for provincial support.

1.1.5. Designated School

A designated school is the closest school to the students’ residence within the Division which offers the most appropriate education required by the student. School designations are as determined by the Board or designates.

1.1.6. Division

“Division” refers to the Seine River School Division.

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1.2 Admission of Students

1.2.1 Eligibility:

- a. Subject to Provincial Statute governing School of Choice, all residents of school age shall be eligible to enroll in schools of the Seine River School Division
- b. All residents of school age who have graduated, shall be eligible to enroll in schools of the Division at the discretion of the principal only.

2. CRITERIA GOVERNING ADMISSION OF STUDENTS

2.1 Student of the school's catchment area

2.1.1. Entitlement

Notwithstanding special requirements, all students as defined in 1.1.1. and living in the school's catchment area are automatically entitled to enroll in that school.

2.2 Out-of-Catchment Resident Student

2.2.1. Criteria and conditions

- a. Students from outside of the school's catchment wanting to exercise school of choice are admitted to the school
 - I) if space is available for a reasonable number of years in the school in question
 - II) if special equipment, special facilities and programs required by the student are available
 - III) if application to enroll is provided by the parent or student (if over age 18) by May 15th on form MG-4620. (All parents (students) will be notified of the approval or rejection of their application no later than June 30th .)
- b. Admission of a student outside of his/her catchment area does not alone entitle the student to receive divisional transportation or a grant-in-lieu of transportation. Transportation may be provided if it can be accommodated on existing routes and at no extra cost to the Division.
- c. In similar circumstances, out-of-catchment request received on or before the May 15th deadline will be given priority over non-resident requests.
- d. Inter-school competition for students is discouraged.

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2.3 Non-Resident (Canadian) Student

2.3.1 Program offered in the student's home division:

- a. Non-resident students as defined in 1.1.1. wanting to register in the Division for a program offered in their home division are admitted to the school:
 - I) with a waiver of base costs only and may be assessed additional costs not supported provincial funding should he/she require an Individualized Educational Plan, or individual additional programming services, special equipment or physical facilities, as determined by Student Services,
 - II) if space is available for a reasonable number of years in the school in question,
 - III) if special equipment, special facilities and programs required by the student are available,
 - IV) if enrolling the student would not be detrimental to order, discipline and well-being of the student body
 - V) if no additional cost is incurred by the Division in accommodating the request.
- b. Application to enroll is provided by the parent or student (if over age 18) by May 15th on forms MG-4623. (All parents (students) will be notified of the approval or rejection of their application on later than June 30th .)
- c. Admission of a non-resident student does not entitle the student to receive divisional transportation or a grant-in-lieu of transportation.
- d. Once approved, the student need not reapply for readmission in subsequent years.

2.3.2 Program not-offered in the student's home division:

- a. Non-resident students as defined in 1.1.1 wanting to register in the Division for a program not offered in their home division are admitted:
 - I) and are assessed the non-resident fee as set annually by the Board and all additional costs not supported by provincial funding should he/she require an Individualized Educational Plan or individual additional programming services, special equipment or physical facilities as determined by Student Services,
 - II) are admitted if space is available for a reasonable number of years,
 - III) if special equipment, special facilities and programs required by the student are available,
 - IV) if enrolling the student would not be detrimental to order, discipline and well-being of the student body,
 - V) if no additional cost is incurred by the Division in accommodating the request.

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- b. Application to enroll is provided by the parent or student (if over age 18) May 15th on form F-50-96. (All parents (students) will be notified of the approval or rejection of their application no later than June 30th .
- c. An agreement for the payment of the non-resident fees must be signed prior to the start of the school year whenever possible.
- d. Admission of a non-resident student does not entitle the student to receive divisional transportation or a grant-in-lieu of transportation.
- e. The application must be submitted annually.

**2.4 Foreign Students (no change as yet – Refer to present policy and/or guidelines)
- also need policy on admission of resident & non-resident adults.**

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