



**Minutes of the Annual Meeting  
of the Seine River School Division Board of Trustees  
Tuesday, September 12, 2017**

Location: Division Office, 475-A Senez Street, Lorette, Manitoba

**Trustees In Attendance:**

Wendy Bloomfield, Chair  
Theresa Bergson  
Jessalyn Cahill  
Wes Keating  
Ed Mantie  
Gary Nelson – via conference call  
Greg Reid - Vice Chair  
Christine Roskos  
Jennifer Stefansson

**Administration In Attendance:**

Mike Borgfjord, Superintendent  
Elaine Lochhead, Assistant Superintendent – Student Services  
Monica Biggar, Assistant Superintendent – Curriculum & Instruction  
Paul Ilchena, Secretary-Treasurer  
Karen Alevizos – Recording Secretary

**SUBJECT TO RATIFICATION**

**Invocation by Paul Ilchena at 7:30 p.m.**

**FIRST PART**

The Secretary-Treasurer presided for the election of the Chairperson and Vice-Chairperson in accordance with Section 29 (2) of the Public School Act and explained that the procedure for the elections would be as follows:

Three calls will be made for nominations. Each nomination will require a mover and a seconder. Election, if required, will be by secret ballot.

**146/2017 Election of Chairperson**

A first call for nominations was made.

**Stefansson - Reid**

THAT Trustee Bloomfield be nominated as Chairperson.

A second call for nominations was made.

A third call for nominations was made.

**Keating - Roskos**

THAT nominations be closed.

Trustee Bloomfield accepted the nomination.

Trustee Bloomfield was declared Chairperson of the Board of Trustees for the 2017-2018 school year by acclamation.

**147/2017 Election of Vice-Chairperson**

A first call for nominations was made.

**Nelson - Cahill**

**THAT** Trustee Reid be nominated as Vice-Chairperson.

A second call for nominations was made.

A third call for nominations was made.

**Roskos - Keating**

**THAT** nominations be closed.

Trustee Reid accepted the nomination.

Trustee Reid was declared Vice-Chairperson of the Board of Trustees for the 2017-2018 school year, by acclamation.

**SECOND PART**

Trustee Bloomfield assumed the Chair.

Trustee Bloomfield and Trustee Reid thanked the board for their support.

**148/2017 Adoption of the Minutes**

**Stefansson - Cahill**

**THAT** the minutes of the August 29, 2017 meeting be approved as circulated.

**CARRIED**

**149/2017 Adoption of the Agenda**

**Cahill - Mantie**

**THAT** the agenda for the Board meeting be adopted, as written.

**CARRIED**

**APPOINTMENTS TO STANDING COMMITTEES**

**150/2017 Appointments to Standing Committees**

**Keating - Reid**

**THAT** the following standing committees composed of Trustees as listed below be approved for the 2017-2018 school year:

- |                                    |  |
|------------------------------------|--|
| a) Finance & Operations Committee: | Trustees Keating, Mantie, Nelson & Stefansson        |
| b) Human Resources Committee:      | Trustees Bloomfield, Cahill, Reid and Roskos         |
| c) Governance Committee:           | Trustees Bergson, Bloomfield, Cahill, and Stefansson |
| d) Communications Committee:       | Trustees Bergson, Cahill, Keating and Roskos         |

**CARRIED**

**APPOINTMENT OF SOLICITORS 2017-2018**

151/2017    Appointment of Solicitors 2017-2018    **Stefansson - Reid**

That the two firms of Étude Teffaine Labossière Richer Law Group and Fillmore Riley be appointed as Solicitors for the 2017-2018 school year.

**CARRIED**

**APPOINTMENT OF SIGNING OFFICERS**

152/2017    Appointment of Signing Officers    **Cahill - Roskos**

**THAT** the Board Chairperson or Finance and Operations Committee Chairperson be signing officers along with the Secretary-Treasurer or the Superintendent.

**CARRIED**

**SECTION 51 AND 52 OF THE PUBLIC SCHOOLS ACT  
DELEGATION OF POWERS AND DUTIES TO THE SUPERINTENDENT**

153/2017    Section 51 and 52 of the Public Schools Act  
- Delegation of Powers and Duties to the Superintendent    **Cahill - Roskos**

**THAT** the School Board delegate to the Superintendent, such functions as described in Section 52 of The Public Schools Act.

**CARRIED**

**POLICY AC BOARD STATEMENT OF GOVERNANCE PRINCIPLES**

154/2017    Policy AC Board Statement of Governance Principles

Received as information.

**EDUCATION TOPIC**

155/2017    Accessibility Planning

Elaine Lochhead, Assistant Superintendent - Student Services, gave an update on SRSD's Accessibility Plan.

**NEW BUSINESS – TRUSTEES**

156/2017    Transportation – Stefansson    **Stefansson – Bergson**

**THAT** the matter of distances for eligible transportation be referred to Senior Administration for review and to report back to the Board at the September 26, 2017 meeting.

**CARRIED**

**SUPERINTENDENT'S REPORT – REQUIRING ACTION**

**157/2017** September 2017 Opening Day Enrolment

Received as information.

**158/2017** WSH Policy – Notice of Motion

Trustee Nelson gave notice that at the October 24, 2017 meeting, he will move or cause to be moved, a motion to accept Draft Policy EB- Workplace Safety and Health Policy Statement and Draft Policy GBEC – Respectful Workplace, as written.

**159/2017** Priority Review – Priority # 4

The Board reviewed and discussed Priority # 4.

Trustee Nelson excused himself from the meeting at 9:00 pm.

**COMMITTEE REPORTS – REQUIRING ACTION**

**160/2017** Disbursements – June, July and August, 2017

**Stefansson - Keating**

**THAT** the Board ratify the payment of accounts for the period of June 1 to August 31, 2017 in the amount of \$8,463,454.91.

**CARRIED**

**161/2017** Other Correspondence – Information Only

(emailed to Trustees – during the period of August 24 to September 6, 2017)

- a) MSBA – Workshops and Facilitation
- b) MSBA – A Standard Framework for Effective & Efficient School Board Governance
- c) MSBA Divisional Mail for September 7, 2017
  - 2017/2018 Learning Opportunities Calendar of Events

**162/2017** ADJOURNMENT

**Roskos -**

**THAT** the meeting stands adjourned at 9:08 p.m.

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**Chairperson**

**Approved and Confirmed**

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**Secretary Treasurer**